Common Excel Keyboard Shortcuts

- **Navigation Shortcuts:**
    - **Arrow Keys:** Move one cell in the direction of the arrow.
    - **Ctrl + Arrow Key:** Move to the edge of the current data region in a worksheet.
    - **Ctrl + Home:** Move to cell A1.
    - **Ctrl + End:** Move to the last cell on the worksheet that contains data.
- **Selection Shortcuts:**
    - **Shift + Arrow Keys:** Extend the selection of cells.
    - **Ctrl + Shift + Arrow Keys:** Extend the selection to the last nonblank cell in the same column or row.
    - **Ctrl + A:** Select the entire worksheet.
- **Editing Shortcuts:**
    - **F2:** Edit the active cell.
    - **Ctrl + C:** Copy the selected cells.
    - **Ctrl + X:** Cut the selected cells.
    - **Ctrl + V:** Paste the copied or cut cells.
    - **Ctrl + Z:** Undo the last action.
    - **Ctrl + Y:** Redo the last action.
    - **Ctrl + F:** Find.
    - **Ctrl + H:** Replace.
    - **Alt + Enter:** Start a new line in the same cell.
- **Formatting Shortcuts:**
    - **Ctrl + B:** Bold.
    - **Ctrl + I:** Italic.
    - **Ctrl + U:** Underline.
    - **Ctrl + 1:** Format cells dialog box.
    - **Ctrl + Shift + $:** Apply currency format.
    - **Ctrl + Shift + %:** Apply percentage format.
    - **Ctrl + Shift + #:** Apply date format.
    - **Ctrl + Shift + @:** Apply time format.
- **Function Shortcuts:**
    - **Alt + =:** AutoSum.
    - **Ctrl + Shift + U:** Insert Function.
    - **F4:** Repeat the last action.
- **Worksheet Shortcuts:**
    - **Ctrl + N:** Create a new workbook.
    - **Ctrl + O:** Open an existing workbook.
    - **Ctrl + S:** Save the active workbook.
    - **Ctrl + P:** Print.
    - **Ctrl + F12:** Open.
    - **Ctrl + W:** Close the active workbook.